



## JOB DESCRIPTION

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**TITLE:** Course Maintenance Laborer

**REPORTS TO:** Course Superintendent

**DEPARTMENT:** Course Maintenance

**FLSA STATUS:** Non-Exempt (Hourly)

**JOB SUMMARY:** The Course Maintenance Laborer assists with course maintenance in preparation of daily play.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Excavate and backfill ditches and trenches with hand tools.
- Cut weeds and brush and trim trees.
- Rake bunkers.
- Maintain the cleanliness of all golf course equipment.
- Assist with loading and unloading materials used for the golf course.

**The resort environment is unique in that we all share some degree of responsibility for each other and our role to collectively promote the resort in the best light possible. You will work consistently with other departments to create the overall brand image and are expected to be a team player who is willing to assist where appropriate and necessary.**

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Ability or willingness to learn how to operate tools and equipment safely and responsibly such as, but not limited to weed eaters, blowers (backpack and handheld), push mowers, hedge trimmers, brush cutters, etc.
- Ability or willingness to learn how to operate a maintenance cart safely and responsibly.
- Ability to work well with other employees in a team atmosphere to efficiently complete various tasks as assigned by superintendents(s).
- Overall, positive attitude and willingness to learn.
- Experience in the resort/hospitality industry helpful.

**LCJ MANAGEMENT, LLC d/b/a OWL'S NEST – THE WHITE MOUNTAINS  
WMCC, LLC d/b/a OWL'S NEST VINEYARD COURSE**

## LICENSURE / CERTIFICATION REQUIREMENTS

- Valid Driver's License.
- Participate in ongoing education and training.

## PHYSICAL REQUIREMENTS AND WORKING CONDITIONS

- Willing and available (and punctual) for early morning shifts.
- Must be available to work weekends and some holidays.
- Must be able to lift and stack objects up to 75 pounds occasionally and frequently exert 10 to 30 pounds of force to lift, carry, push, and pull or otherwise move objects.
- Work involves frequent periods of standing and walking, which may include climbing ladders and staircases.
- Work involves stooping, kneeling, crouching, twisting/turning, reaching, and bending at the waist for prolonged periods.
- Must be able to perceive the nature of sound, utilize near and far vision, depth perception, provide oral information, and possess the manual dexterity to handle and work with various materials and objects which are essential aspects of this position.
- Outdoor work environment with exposure to weather extremes.

*I understand that the job description is not a comprehensive list of my job duties, and it is up to me, along with my Supervisor's guidance, to determine the best and most efficient way to accomplish my job duties and responsibilities. I also understand that should my job duties change significantly, which may occur based on the business needs of Owl's Nest; it is my responsibility to notify the Course Superintendent so that my job description is updated accordingly. I acknowledge that the job description will be used as the basis for my performance review.*

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Signature

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Printed Name

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Date

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